

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, October 26, 2021
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Alex LoVerme, Brianne Lavallee, Jonathan Vanderhoof (attended budget co. mtg.), Jim Kofalt, Dennis Golding, and Paul White, Participating online: Charlie Post*

Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principals Sarah Edmunds and Kathleen Chenette, Director of Student Support Services Ned Pratt, Technology Director Jonathan Bouley, Curriculum Coordinator Emily Stefanich, and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman LoVerme called the meeting to order at 6:30pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. 6:30PM JOINT BOARD & BUDGET COMMITTEE SESSION

Present: *Jeff Jones, Leslie Browne, Christine Tiedemann, Lisa Post (online), Adam Lavallee, Caitlin Maki, and Bill Ryan*

The joint session started at 6:34pm.

a. FY2022-2023

i. LCS, FRES, MS/HS

Superintendent provided an overview of the LCS budget showing a reduction of \$7,146. Decrease in replacement furniture of almost \$3,000. The nurse contracted services was moved into the substitute line where he and Ms. LaPlante feel it is better represented; a dollar will be left as a placeholder. General supplies were reduced by about 50%. He thanked Ms. LeBlanc for helping to facilitate the budget discussion in the school and find areas for savings. He confirms LCS is in a good place in regard to replacement furniture; we do not need chairs or shelving but are looking for weather secured, locking storage for outside and move away from the metal storage inside the school for things like athletic equipment and outside activity needs. He spoke of wanting to address the LCS facility and taking a serious look at the maintenance needs as it stood out at community day. There is a concern of rotting wood, window-casing needs painting, cocking is in bad shape around the windows and water could possibly start leaking in. Painting is needed and would help but the wood needs to be pulled and replaced with the back of the building in worse shape than the front. He suggest to have the next facilities meeting at LCS and do a walkthrough taking a hard look at the building and see if it can be supported through the CIP. A question was raised regarding the budget and if there is a need for 2 double locking narcotics cabinets. He will double check on this; he does not believe there is a need for 2.

Principal Chenette expressed this is her first budget here and thanked the educators and administrative assistant for being cautious but diligent on what is needed and wanted. Overall, the budget is showing a decrease of \$5,938. She gave an overview highlighting not a big increase in general supplies; budgeting an average of about \$100 per student (for 232 students) as they feel there is enough supply in the building. They are trying to create a different way of storing supplies and having a handle on what is being asked for and needed with one person managing this. Books and other printed materials is up slightly, one big reason is due to decodable text for reading as these are critical reading materials that early and struggling readers need and there is simply none at FRES. Regarding Project Lead the Way, we are ready to move to the next units, she tried to create a budget in a way that looks across 3-4 years in terms of PD and supplies. Classroom libraries is increased in the 3rd grade; this will slowly increase over the next couple of years. New equipment includes "sensory hallways" which is a series of organized pathways that kids can use to do self-regulating. Use can be extended from 2-3 years to up to 4-5 years if put down before the floors are waxed. Replacement equipment is down considerably because there was quite a bit budgeted for this year and moving forward she would like new chairs for the 1st grade that are more size appropriate and would like more flexible seating

57 throughout the classrooms. She spoke of new proposal to develop an instructional leadership team having a
58 representative for specials, SPED and each grade level. It is a team that monitors and really keeps track of the growth
59 plan, school action plan and achievement. It is the kind of collaboration needed to have significant impact in her
60 opinion. She would like to do this in lieu of the head teacher stipend; a collection of folks would have this
61 responsibility instead of one or two individuals. She believes part of her job is to grow leaders. She spoke of a
62 significant increase in travel for conferences and has priced out what she typically would do, one national and one
63 state conference; the \$2,700 requested doesn't quite cover all of it but it gets close and includes airfare, registration
64 etc. Most other lines are either static or show a decrease. Questions were raised regarding the leadership team and it
65 was noted that the head teacher stipend is included in the CBA. She is aware of this and knows it would not just
66 happen she would advocate for it. It was noted a team of 8 seems like a large number. She responds that it can be less;
67 the idea is to increase collaboration so all members have a representative on the team and disperse sharing of the
68 responsibilities. They will meet twice a month initially and eventually just once a month; there are other tasks they
69 will be doing such as meeting with the IMPACT team, and instruction and growth. They maintain databases and
70 develop IMPACT agendas; helping their team to be sure they are on track. A question was raised if the curriculum
71 stipend (given last year) is still happening. She heard that it was gone because a curriculum coordinator was hired. A
72 question was raised regarding in-house academic testing which shows 0 expense in FY 21, it is budgeted in years FY
73 22 and proposed in FY 23 for \$5,938. She noted that is really dedicated to STAR 360 and believes Ms. Stefanich and
74 Mr. Bouley are working to be sure this is budgeted in the right spot. Additional discussion was had regarding the
75 leadership team and looking to understand what the objective and desired outcome of having that team is. Principal
76 Chenette expressed the purpose is to monitor our action plan for improvement and to ensure the outcomes we set for
77 goals are achieved relative to student achievement. A question was raised how that falls outside the standard duties
78 that teachers would perform, isn't monitoring academic activity and progress part of what teachers do today. Principal
79 Chenette added that it is really about collaborative understanding and teachers leaders rising, supporting each other,
80 growing professionally, and providing the best instruction as possible. She can provide the research she has in
81 supporting it. It was noted this is being asked to better understand it not necessarily not supporting it. A question was
82 raised regarding tuition reimbursement showing last year was \$5,000 over budget, where do we stand and are we
83 going to pass the \$6,000 budgeted this year and if so should we budget more for next year. Principal Chenette spoke
84 that this is specific to course work and if we hit the \$6,000 budgeted we would not spend more. As far as budgeting, if
85 the school board supported more funds for this she could adjust her thinking. It was noted that this line is broken up
86 through each school, is part of the CBA and is a placeholder. Principal Chenette notes that if FRES were getting close
87 to that number, we would look to see what the whole amount looks like across all the schools. This year so far they
88 have spent \$1,888.

90 Principal Edmunds expressed she is happy to be here presenting her first budget. She thanked Linda Draper for her
91 council and amazing work helping throughout the process; she could not have done it without her or the teachers and
92 staff who worked closely at what they needed. The budget overall is an increase of \$8,327, 2.98%. She notes the
93 biggest increase is \$5,000 to help with a yearly HS DC trip or something similar. This year they are trying to do the
94 DC trip without any funding and will do fund raising. She spoke of this being important for kids to spend time with
95 friends and learning outside of the school, it does not cover it all but will help. She expressed contracted services is
96 for field maintenance; she has no control over this line. A question was raised if it went out to bid. Superintendent
97 responded this contract was executed prior to their starting, signed in June of this year. It is the same company who
98 has done the field work before and is not sure if went out to bid or not. Mr. Erb spoke that this is a limited business, it
99 is local and highly recommended by the person who did the field before he was here. Mr. Ryan added he also worked
100 for Souhegan and did several years there. Principal Edmunds notes there is an increase of \$1,550 to the robotics
101 program which the school board asked to put funds toward. She worked with teacher, Andrew Tyler on this. Under
102 general supplies, she is asking for "Big Ideas" math for grades 6, 7, and 8, which is an increase of \$1,910. Looking at
103 scores and moving on the action plan for math, she thought this was a good increase. Purchased services is funding
104 for counseling office for guest speakers such as red ribbon week, safety before the prom etc., an increase of \$1,125.
105 We had this before but not in a while and need to get back to doing this. We have many parents asking for these types
106 of programs, they are important. Books and other printed materials is an increase of \$951 to build back up the books
107 in the library. Funding for this has been low in the past, students have been asking for different books and the librarian
108 is trying to keep what they like and keep them reading. There is a line for a stipend in the MS and HS of \$250 each for
109 a substitute coordinator. This has been done on someone's own time, own cell phone, early in the AM or late in the
110 PM without compensation. Those were the increases and focused mainly on math and trying to add a sense of
111 normalcy during the day and provide co-curricular activities. As far as decreases, the van is paid for; there is a \$2,000
112 decrease in CTE program. Although we are still pushing and promoting but being frugal as we don't have much
113 interest. Questions were raised regarding this including was it a certain course. Principal Edmunds responded no just

in general. A question was raised what districts we contract with. She responded Mascenic, Milford, ConVal (firefighting program is not running) and this is all we are currently sending students to. It was asked what courses are offered. She responded video production, some automotive but will get back to the Board with an exact answer. She does not believe carpentry is but if there were interest, we would want to send them. Firefighting is going through Don Nourse at Wilton Fire Department. She explained some students know these programs exist; Ms. Kovaliv gets the information to parents and speaks of it at Step-Up Night, it is part of the program of studies. Some students approach us and if we see real promise in something, we may ask the student about it. A brief discussion was had regarding the courses. Superintendent Weaver spoke that he thinks the last 2 years has made CTE programs less desirable; they didn't have classes but we had classes and this year there seems to just be less interest. There is an opportunity and a critical need for some of these programs. He doesn't understand why and we need to do a better job to get the here to promote their programs. There are success stories and kids come out with a skill set that is instantly marketable. A question was raised what percentage of our students end up in a 4 year college, is it a higher percentage going to a 2 year and if it is, wouldn't it make more sense to focus more on that as it may serve our population a little better. Superintendent spoke about how it has changed over the years and the need to market this and get kids who are interested to get out there. Kids can get internships or go to a 2-year college; he would like to grow this but does believe it is reasonable to decrease it by \$2,000. It was noted another idea is that there are healthcare buildings in the area that a lot of times run programs. We had another student get her LNA on her own last year while in school; if the person works there, sometimes it is paid for and they host the kids coming in. A question was raised if there is a look to bring some of that in-house. Superintendent spoke of early childhood education and perhaps partnering with a daycare to get kids taking classes and using the center as a lab base making this a win, win. They take what they learn in class and apply it in the lab and the daycare gets labor at some level supporting the kids. It does not have to be a big program but it is about developing that partnership. A question was raised if we can offer allied health classes or contract with someone for LNA classes. We could have kids finish with a diploma and certification and then they could decide how they want to continue in the field. Some can work at the age of 18. Thinking of these ideas that are doable but cost effective is something we could possibly do locally and not have to send our kids to another district. A question was raised regarding the library books and weren't we on a 3 year plan to build that back up. Principal Edmunds spoke that her understanding from Ms. Draper is that it went from a larger number to a smaller and smaller number in the past couple of years and has remained small. She does not believe we are on a replacement plan currently. A question was raised regarding the storage container. Principal Edmunds explained this is for athletics storage outside; we have sheds that are not holding the equipment well. It was noted Mark Bausha believes the sheds can still be utilized and taken care of and you don't need another box out there. Superintendent spoke that the price has increased since something happened with the supply ships and cost has gone up to \$8,000 for one. Mr. Erb spoke the container will last for years and is the only way to keep rodents and everything out. They usually would cost about \$3,600 but we can't get them right now. We can rent one but it is cheaper to buy it. We may be able to get one next summer perhaps. It was noted that they will not be available for a long time, there is a container order back up and will last probably until at least 2023. Principal Edmunds confirmed it is to store equipment not uniforms. A question was raised about purchased services, looking at actual 2021, (COVID years); what is it used for as both years we were under budget, this year it is over even what we budgeted last year. Principal Edmunds responded it is to pay for officials and "Family ID" which is a way for the nurse and athletic director to work together, it's a computer program allowing parents to put in information such as impact testing and that is part of the increase. Police coverage is needed at each basketball game. Officials are included in this and get meager earnings but we do pay them and the increase you are seeing is for that Family ID program. It is annual she believes but will need to check. A question was raised why this is not under technology services. She will check on this. Ms. LaPlante spoke regarding library books, in FY 18 \$9,900 was budgeted combined, in FY 19 and FY 20 \$4,000, FY 21 \$2,000 last year was \$3,000 and looking for \$4,730 this year. Superintendent spoke that the services costs are not things within our control they just keep going up. It was asked to itemize those costs in purchased services for both MS and HS. It was also noted both of those years were impacted by COVID. Ms. LaPlante confirmed the nurse contracted services is now being budgeted under the substitute line for each school. A question was raised if there is fund raising for uniforms. It was noted there was some fund raising done for MS baseball uniforms through the PTO it is believed. Principal Edmunds confirmed Big Ideas math is an every year purchase, there are times we try to have students off line giving some resemblance of this is my work, my portfolio; teachers were asking for it. It was noted MS students can be less engaged in online work. This allows them to go back and analyze the errors.

ii. Curriculum

Ms. Stefanich spoke that since the first draft, they have trimmed \$5,000. She gave an overview including seeing a need for math and early literacy support and which was identified as goals and most of her budget reflects that. There are increases in MS and HS curriculum development. The same is for FRES and LCS including money for curriculum development. We are asking for \$10,000 at FRES for numbers training. She and Principal Chenette worked together

to pilot K-2nd grade theory and background and classroom classification. It is not program specific and any curriculum can be used going forward; we will expand it once it is successful past the 2nd grade. Principal Chenette added those modules are very specific and we are finding areas of need in increasing teacher training. Ms. Stefanich noted she and Principal Chenette took training in responsive classroom, which is \$21,000, and we now have it in-house and a few others like Project Lead the Way that Principal Chenette is working on and will bring it back to the district. We will improve culture and community with Bill Preble and in math, improve instructional practices. It was suggested if successful, perhaps a parent night could be offered to teach parents how to assist their children with math homework. This is some feedback that has been given from parents even at the 4th and 5th grade level it can be hard to understand. Principal Chenette spoke that the intervention team is creating a series of videos that will be put out over time as a way to build that library and a way to share. A question was asked what are the actual programs Ms. Stefanich is looking for, what is the background behind it. Ms. Stefanich explained it is numbers training called Voyager Sopras; they will do 2-4 days training onsite. They come in to teach theory, knowledge and some other skills and progression over grades, instructional practices that build skills. Principal Chenette spoke that she will train in LETRS, and will do that delivery in-house. Ms. Stefanich confirms it is an estimate of cost and an increase of \$7,000 even though \$4,000 was removed for a stipend for Responsive Classroom. She and Principal Chenette will do that facilitating, it is for them to come in and train teachers. She explained what Responsive Classroom is, it is based in Amherst, Mass a national program for social emotional and it is the way we operate in the building not just in the classroom. It is classroom management. She confirmed she had training in Responsive Classroom with her prior school.

b. YTD Reports

Ms. LaPlante apologized that she intended to attach the Year to Date (YTD) Report in the email that went out. This report is from July 1-September 30. We are having issues with the way employees are allocated and that is why this report doesn't include any wages or benefits as it will be misleading. She wanted to give an idea of why it appears we are over budget but we are really not. She wanted to give more information than not enough. She will send it out electronically. A question was raised how many more of these lines will we see for funds for COVID not properly budgeted. She notes it's a great question and is working with Mr. Bouley on this. He has to price out some things and make sure we are not having duplicated programs. She will try to have that for the next meeting.

IV. PUBLIC COMMENTS

The public comment section of the agenda was read. Chairman called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

There was no public comment.

A MOTION was made by Ms. Tiedemann and SECONDED by Mr. Lavalley to adjourn the Budget Committee joint session at 7:37pm.

Voting: all aye; motion carried unanimously.

Mr. Vanderhoof joined the Budget Committee to continue their meeting.

V. ADJUSTMENTS TO THE AGENDA

A request was made to add a nonpublic session for personal matters. Superintendent added a second need for nonpublic personnel matter.

A MOTION was made by Mr. White and SECONDED by Mr. Kofalt to accept the adjustments to the agenda.

Voting: via roll call vote, five ayes; one abstention from Chairman LoVerme, motion carried.

VI. BOARD CORRESPONDENCE

a. Reports

i. Business Administrator's Report

Ms. LaPlante spoke of appreciating the Board's understanding that things are coming out a day or 2 late and not because she disrespects their intentions but wants them accurate. She asked for any questions on reporting she can also be emailed with questions.

ii. Director of Student Support Services Report

Mr. Pratt spoke regarding the data provided, there had been a question about “move ins” previously. He reports, there were 24 students who joined us from other districts prek-12, they are kids that moved in, in the same time period 16 kids left us leaving a net of 8. It didn’t put any undue stress on any programs. He apologized for it taking so long and anticipated the data to look different. He is looking at the increase of students entering RISE and whether current programming sustains or do we need to do something different; he hopes to share that information soon. The bigger piece is the increase in students needing behavior health and need for expanding programs; we are getting to the point with the number of out of district students and the number who access our mental health clinicians, we may need to begin to think about these things. We will look at where we are and are, programs around us, and the ability to do it and can we pull from other districts. There is a lack of a lot of programing for kids who need out of district in NH. That will be a second analysis that is highlighted, as he gets ready for his budget presentation. A question was raised if he is seeing more IEP’s with behavior plans. Mr. Pratt responded yes, seeing more with counseling services and looking for support from paraprofessionals and ABA therapists, which is increasing. He is not sure if it is a function of something we have gone through and there is a need to delve deeper. A question was raised if he has an idea of what he may or may not need. He responded kids do better when they are in their own district mostly. Will we have the capacity to provide that type of program; it is a small district, there will be cost associated. He wants to be able to see how we would do it and not break the bank. A question was raised how we are doing with having contracted out for testing and managing the IEP demands in regard to the counseling part without having our own mental health professional. He responded that it is working well; we were able to sustain that figure he believes. There may be some benefit line items this year with part time school psychologist and a licensed social worker that we have. Anytime we bring someone in to do counseling, it is different. It has been great; seeing some kids live, some online, it has really worked out well. We are evaluating if it is enough right now and it is covering our needs and see some overlap of the social worker seeing some regular education kids as well.

iii. Director of Technology’s Report

Mr. Bouley gave an overview of his report, which included a lot of screen breakages this year, and he passed out an example of one of the cases he purchased for the MS, which was where much of this was occurring. He is happy with them and they are less expensive than some looked at and feels they will meet our need. So far, none have been returned with broken screens that have a case. He spoke of the number of new help tickets being down from 98 from the previous 30 days, hovering around 80 open tickets. He has been working on replacing old projectors and broken Promethean Boards with new line interactive boards. One was present to view, fully interactive 75-inch screens, student interaction and captures data. We have 4 purchased for this year and came in after 6 months. One will go to FRES for the RISE program as they do not have anything and was purchased from a grant that Mr. Pratt got us. He spoke of Superintendent Weaver getting 1100 Chromebooks through the United Way from Nashua High; they wanted someone to upgrade them to send out to different schools or families. We helped with this by sending our intern, and in return got to 60 Chromebooks, our intern got their community service requirement filled. We will continue to work on that partnership as things may come up in the future. The Chromebooks are good for another year but will be great for spares and for the library cart; we are happy to work with them and they were happy to receive our help. We are starting to wrap up the InformaCast project which was another contract signed prior to his coming here. It replaces Copsync for emergency notification and will do more than just call the police; it will send alerts, paging and pre-recorded email messages and can be tied into all systems. He and Superintendent Weaver took a trip to Hollis/Brookline School District and had a demo of their conference room set up, they gave us a lot of information of what was successful and was not. He built a preliminary budget and right now is just under \$10,000. It is not cheap, some of the things he wanted to do he could not because of the expense. It will accommodate mics, in-house speakers; there will be a 5-week delay on shipping he believes, as there are a lot of people doing the same thing. Expenses have also increased. He believes it can be done within the amount the Board gave as guidance. He has a basic list of what is needed and made it as portable as possible so it can be brought from site to site as needed and is not tied into any subscription-based service. It was noted the “new line board” is great, it is not attached to a wall and gives so much more flexibility for teachers and more user friendly it appears. Mr. Bouley noted it is also \$400 cheaper. It was asked that a proposal be brought to the next board meeting for the media system. He was asked to provide more information on Copsync. Mr. Bouley spoke that it was cancelled previously and one of the issues was the laptops are moved from room to room and because it is on the laptop it can put out the wrong location like the LCS and it was supposed to be from FRES. Appreciation was expressed for getting the 60 Chromebooks and sending the intern who got the community service. Mr. Bouley expressed he would like to continue the program having an intern and will work on a selection process, what the qualifiers will be and what does it mean for us. Good job was also noted for getting the help tickets down.

b. Letters/Information

i. Enrollment

Superintendent reviewed enrollment is at 571 for fall enrollment. It has been stable with not much change. It was questioned if there was an issue with the 10th grade as it dropped 4 students from the first day. He spoke that he is not aware of any issue or a rush to leave the district. Parents could have decided to go with VLACS possibly. He spoke of discussing this when we talk about salaries and there being a concern at the bubbles in the elementary school; looking to see if staffing meets the expectation of students ratios and will probably do this next month to see if we need to increase staff there and possibly reduce somewhere else.

VII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Ms. Lavallee and SECONDED by Mr. Golding to approve the minutes of October 12, 2021 as amended.

Voting: via roll call vote, five ayes; one abstention from Chairman LoVerme, motion carried.

A MOTION was made by Mr. White and SECONDED by Ms. Lavallee to approve the nonpublic minutes of October 12, 2021 as written.

Voting: via roll call vote, five ayes; one abstention from Chairman LoVerme, motion carried.

b. Request for Funds from Building/Equipment & Roadway Capital Reserve

Superintendent reviewed we have an invoice for the roof work that has come due in the amount of \$67,056 to Prime Roofing Corp. We are requesting the equal amount to be withdrawn from the capital reserve account.

A MOTION was made by Ms. Lavallee and SECONDED by Mr. White to authorize the release of \$67,046 from the Building/Equipment and Roadway Capital Reserve for repairs to the roof.

Voting: via roll call vote, five ayes; one abstention from Chairman LoVerme, motion carried.

VIII. POLICIES-1st Read

i. DAF-4 Procurement-Additional Provisions Pertinent to Food Service Program

Ms. Lavallee reported the Policy Committee reviewed this and took time to match it with what was suggested by NHSBA and it is up to date. We noticed the NHSBA had put all the DAF policies together as one and this district did not do that and there are still some additional we need to look at. This one is ready for review and to be adopted. It will return officially for a 2nd reading without changes.

ii. CBI-Evaluation of the Superintendent

iii. CBI-R- Evaluation of the Superintendent

Ms. Lavallee reported both policies had changes to align them with the principal evaluation. When we have a new Superintendent, we will evaluate them twice a year for 3 years so we give the very important feedback mid-year if they need to work on anything and give positive reinforcement for things we like. She hopes to have a meeting in December with the Board to discuss the evaluation and invite the Superintendent in January for the first evaluation. To clarify, meet in December as a Board and discuss it with the Superintendent in January. In December if the Board agrees on what we want to include, hold the meeting with the Superintendent with just the Board Chair and Vice Chair and not the full Board. After 3 years, it would move to an annual review but it is the Board's prerogative if we want to meet more than once. She confirmed it would work the same with an interim Superintendent. It was discussed if the words "first three years should be removed. This will be amended. It was noted when you are doing the check-in there should be no surprises for either parties. It was agreed the policy does not need to go back to the Policy Committee for rewording. On last page, the sentence "New Superintendents will be evaluated at least twice in writing for each of the first three years of their employment" will be removed. Language will be added to include, annually the Board will complete the 9-page evaluation form and in the winter will have a separate written evaluation. Ms. Lavallee will work with Ms. Fowler to provide final language and this will be brought back for a 2nd reading. She noted learning that years ago the Board had spoken of reworking the form but it did not happen. She questions if the Board wanted to look at that. The Policy Committee did discuss this but given the extensive amount of policies that have legal requirements we felt it was not appropriate to put efforts into the evaluation form when there was a higher need. Mr. Vanderhoof joined the group at 8:16pm. It was suggested in policy CBI-R to change on last page, signature part from "President of the Board" to "Chairman of the Board". This change will be made. All policies considered to have official the 1st reading tonight and will return for a 2nd reading.

IX.COMMITTEE REPORTS

i. Finance Committee

Mr. Kofalt reported the committee met last Wednesday, they looked at the YTD expenses without salaries. They made a couple of comments regarding the format and he had asked if the budget was a total year budget column or a YTD budget column. It was confirmed it is a total YTD budget column. As those reports start to happen we may want to tweak the standard format a little, we talked about that and the procurement policy. Between the previous meeting and this one, Ms. Lavalley discovered that in fact the procurement policy had been adopted, just not available at the audit or not presented at that time. In any case, it was a load off the plate. There are some other policies that needed to be done and the Finance Committee will take that as a delegated task from the Policy Committee and will review other procurement policies.

ii. Policy Committee

Ms. Lavalley reported we had a lengthy meeting the other day. In attending the webinar and getting information from the NHSBA and going through our policies, she found that the amount of work going into this is even more extensive than she thought last month. They made it through most of what they wanted and will continue to look at more. She took the time to meet with Ms. Fowler and go over what has happened with the committee over the years. There had been a change in how it was dealt with and the School Board informed the SAU that we were supposed to manage the policies from a School Board perspective but there was a little lack of follow through in getting legal updates. She found that out because of Mr. Kofalt's comment that back in 2017, we were supposed to adopt policy IGE to bring in compliance with parental objection and that was not done. We will work through the identified policies and work from there. She will try to obtain the old presentations from last year and moving forward this will be a multi-year process. The committee will meet in November to finalize policies discussed in the last meeting and probably in December, a number of policies will need to be looked at for review and start the adoption process.

iii. Nurse Committee

Mr. Post reported the committee met yesterday. They were able to meet in a small group and met for an hour and a half. Some wanted to meet as public and were unable to. We were better able to address the issue but it is complex. The committee walked through the process and components. They identified the problem and it is different than he assumed. It will be discussed in nonpublic later. We have a good solution but won't solve the problem until the pandemic is over but believes it is a good solution for moving forward. Additional discussion will be had.

X. BOARD BUDGET DISCUSSION

The issue of stipends was brought up. There was discussion last year when there were people working on curriculum related things. It makes sense for a district to pay stipends under certain circumstances. Stipends were brought up a few times during the budget discussion and there is a fuzzy line between job duties and extra work. It is unclear how a leadership meeting constitutes an over and above. It is suggested to have a review and list of all stipends being paid in the district and what they are for. Superintendent will have this for the next meeting. Happiness was expressed to see replacement uniforms and the HS trip in the budget. It was noted that during the budget discussion, tuition reimbursement was mentioned and that is all CBA related and the overall number is \$20,000 and is not specifically assigned to one school. A question was raised if there is a reason why we cannot have it in one single line item. Ms. LaPlante responded we break it out for DOE reporting and is broken out by school. A question was raised for more information regarding what the "Other Information-Resources" line (database for student research) is this for, how it is used and which students are using this, and are there class assignments that require this. Superintendent will find out and report back. A question was raised regarding lines 4 and 7 (WLC budget) music and robotics, why are they on 2 different lines. Ms. LaPlante believes that is likely an error created by copying and pasting and on lines 5 and 6. She will look at this and correct it. It was suggested when someone is proposing a new software program that it would be nice to have it as a resource to look at, perhaps have a link available to see a demo such as with the sports one discussed tonight. It was agreed and it would be nice to have this for the public as well to get the information.

XI. PUBLIC COMMENTS

The public comment section of the agenda was read. Chairman called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

There was no public comment.

XII. SCHOOL BOARD MEMBER COMMENTS

Mr. Golding reported he enjoyed being allowed to attend the Wilton-Lyndeborough film this week. There were things he didn't know and it was excellent! He appreciates the Historical Society and Ms. Mortvedt for handing out the tickets.

Mr. Vanderhoof spoke regarding the Delegate Assembly that was 2 weeks ago. They passed all the continuing resolutions; number 7 was edited quite a bit. They passed new resolution 10 and 12 and the minutes are now available. Our resolution did not get a 2nd therefore there was no discussion. He had asked the amount of dues paid that goes to the National School Board Association from the NHSBA that is \$21,660. He has additional information available about finances etc. He thanked the group for a well-organized budget presentation and it was very well done. It was a breath of fresh air.

Ms. Lavallee spoke that she believes the budget was easy to follow this year and had a harder time last year. She thanked the staff, and spoke of taking the time to come in the buildings; she helped in preschool which was amazing, she enjoyed coming into the kitchen at WLC handing out ice cream and peeked in classrooms. She thanked the staff and kids for being welcoming and it was great to see teachers in action and especially the excitement of the little ones.

Mr. White echoed the others regarding the budget. It was great, keeping it clear and concise; it is nice to see it going in the right direction.

Mr. Kofalt spoke of one minor note pertaining to the agenda. It listed a generic description of the “request for funds from the capital reserve”, it is helpful to have a one-paragraph memo that explains what it is about, and some background on it so that the members can look into it if they have questions. He notes in this case, it is a nonissue but it is nice to have some background on every agenda item.

Chairman LoVerme thanked everyone for putting the budget presentations together. He thanked everyone and especially the school nurses with the COVID cases. He thanked everyone for the work that has been done on that, and voiced appreciation for administration, staff, teachers and the school board.

XIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

A MOTION was made by Mr. White and SECONDED by Mr. Kofalt to enter Non-Public Session to discuss personnel matters RSA 91-A: 3 II (A) (C) at 8:36pm.

Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.

RETURN TO PUBLIC SESSION

The Board entered public session at 9:53pm.

Mr. Vanderhoof commented that this is a big government solution. We have not changed any of the circumstances that are creating the problem and we have not added any resources to deal with the problem. All we are doing is throwing money at it and acting like the problem has gone away when we have not changed anything. If we were giving our employee some money for the work they have done going above and beyond in addition to solving the problem so it would not continue I would be all for it. Just throwing money at this is not solving the problem, burnout is a real issue and we should have a proper solution to this.

A MOTION was made by Mr. Kofalt and SECONDED by Mr. Post to allocate \$3,000 to be paid from ESSER funds for a 90 day stipend for school nurse or nurses to acknowledge the additional work she is doing outside of normal responsibilities.

Voting: via roll call vote, five ayes; one nay from Mr. Vanderhoof, one abstention from Chairman LoVerme, motion carried.

A MOTION was made to seal the non-public session minutes by Mr. White and SECONDED by Mr. Post.

Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.

XIV. ADJOURNMENT

A MOTION was made by Mr. White and SECONDED by Mr. Golding to adjourn the Board meeting at 9:54pm.

Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.

*Respectfully submitted,
Kristina Fowler*